

# CODE REFERENCE SHEET FOR SECURITY INCIDENT REPORTS

**(DO NOT SUBMIT THIS FORM WITH YOUR REPORT)**

**A. Burglary: Entering a closed building or locked vehicle with the intent to commit a theft (459 P.C.)**

1. Burglary of a County building
2. Burglary of a County vehicle
3. Burglary of a Private vehicle
4. Burglary Alarm – no evidence of any crime.

**B. Robbery: The taking of property by force or fear. (211 P.C.)**

1. Robbery of a County facility or employees performing their job.
2. Robbery of a person, including employees, not performing their job

**C. Arson: The intentional setting fire to any object. Not necessary to destroy the object. The mere charring is sufficient for arson.**

1. Arson of a County building (447 P.C.)
2. Arson of a County vehicle (447 P.C.)
3. Arson of private property (including vehicles) (447 P.C.)

**D. Rape: Forced sexual intercourse with the opposite sex. (261 P.C.)**

1. Rape of a County Employee
2. Rape of other than a County employee
3. Other sex related incident

**E. Assault: The physical battering of another person.**

1. Assault with a weapon (245 P.C.)
2. Assault no weapon but requiring hospitalization of the victim (245 P.C.)
3. Assault with only minor injuries and no weapon was used (242 P.C.)

**F. Theft, of or from a vehicle:**

1. Theft of a County vehicle (487.3 P.C.)
2. Theft of a Private vehicle (487.3 P.C.)
3. Theft from a County vehicle – no forced entry (488/487 P.C.)
4. Theft from a Private vehicle – no forced entry (488/487 P.C.)

**G. Theft, not involving a vehicle:**

1. Theft of County property valued under \$400.00 (488 P.C.)
2. Theft of County property valued over \$400.00 (487 P.C.)
3. Theft of private property (excluding vehicles (488/487 P.C.)

**H. Disturbances: No actual crime need be committed. The disruption of routine business constitutes a disturbance.**

1. Disturbance of a County employee or facility (415 P.C.)
2. Disturbance created by a County employee and/or their spouse involving a "domestic issue."
3. Disturbance not involving County employees
4. Threats (verbal or written) to a County employee (422 P.C.)
5. Refusal to be searched

**I. Vandalism: This classification includes all forms of intentional damage to property and vehicles except arson (refer to "C").**

1. Vandalism to County property, except vehicles (594 P.C.)
2. Vandalism to Private property, except vehicles (594 P.C.)
3. Vandalism to County vehicles (594 P.C.)
4. Vandalism to Private vehicles (594 P.C.)

**J. Miscellaneous: Crimes/activities not covered in any of the above classifications.**

1. Suspicious activity by a non-County employee
2. Suspicious activity by a County employee (explain activity)
3. Hostage situation
4. Bomb threat
5. Suspicious package
6. Bomb or explosive device actually found
7. Power/Equipment failure
8. Lost County ID/Badge
9. Other activity not covered in any other classification (explain in detail)

**K. Person sick or injured/mental not the result of criminal activity:**

1. Rescue responded
2. Person sent to hospital
3. First aid given by other than Rescue personnel
4. Handled by Security personnel
5. Person refused treatment
6. Other (explain)

**L. Confiscation of contraband:**

1. Weapon (gun, knife, club, etc.)
2. Narcotics (any non-prescription drug)
3. Other (specify)

**M. FOR USE BY COURTS ONLY:**

1. Restraints used
2. Escape
3. Attempted escape
4. Physical altercation within a Court facility
5. High risk trial
6. Threats (verbal or written) to a judge
7. Threats (verbal or written) to a jury
8. Attempted unlawful entry

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